



Sakhisisizwe

Accredited shopsteward training

Be an effective shopsteward

- **Duration 2 Days**

Understand the role and duties of a shop steward in the workplace



- **Legislation overview**
 - Labour Relations Act
 - Basic Conditions Of Employment Act
 - Employment Equity Act
 - Skills Development Act
 - Understand the functions and structures of Trade Unions in South Africa
 - Behave in a professional manner in a business environment
 - Lead and motivate and build the team
 - **Negotiation**
 - Conduct effective meetings
- Effective interaction with staff
 - Effective interaction with management
 - **Dispute resolution**
 - handling conflict at the workplace
 - Understanding grievance procedures
 - Understanding disciplinary code and procedure
 - Ethics in the workplace

